

Babraham Parish Council: Minutes of Meeting held 10th October 2024

Stuart Laurie: Chair

Denise Dear: Vice Chair

Rob Attwood

Jane Goody

Chris Chapman BRC

Anne Charteris: Clerk

	<p>Part I: Non-Confidential Information</p>
2410/01	<p>To receive and approve apologies for absence . Apologies received and approved from Cllr Peter McDonal and Cllr Brian Milnes</p>
2410/02	<p>To receive members' declaration of interest for items on this agenda None received</p>
2410/03	<p>To sign and approve minutes of meeting dated 12th Sept 2024 Approved and signed off.</p>
2410/04	<p>Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded</p>
2410/05	<p>To Co-Opt new Councillor (if any applicants)- 1 Vacancy. No applicants</p>
2410/06	<p>Report from South Cambridgeshire District Councillor P McDonald, The report can be found in full on the website, but in brief:</p> <p><u>Peer Review</u> A follow-up report by the Local Government Association has praised South Cambridgeshire District Council's 'strong ambition', 'good leadership' and 'innovative approaches' following a recent visit. The return visit comes after a Corporate Peer Challenge Review by the LGA last year described the Council as being in a positive financial position – with a comprehensive and innovative response to the cost-of-living crisis. Typically, all councils have one of these reviews every five years and they always contain recommendations to help councils improve.</p> <p><u>Mobile Warden Scheme</u> A total of £345,000 has been pledged to Mobile Warden Schemes in South Cambridgeshire for the next three years to help more elderly people stay living in their own homes for longer. The pledge comes after the District Council partnered with Rose Regeneration to undertake an in-depth review of local schemes to understand more about how much it costs to run them and help them become more sustainable in the future. Find out more about how to apply for Mobile Warden Scheme grant funding by visiting our webpage. https://www.scambs.gov.uk/community-safety-and-health/health-and-wellbeing/mobilecommunity-warden-scheme#:~:text=Mobile%20and%20Community%20Warden%20Schemes%20(sometimes</p> <p><u>Cost of Living Support Update</u> This has included providing 500 more people with a free electric blanket during the winter – to add to the 400 South Cambridgeshire residents who received either a blanket or slow cooker the winter before. The electrical products were targeted at people claiming Attendance Allowance or a certain level of Personal Independence Payment who are also receiving Council Tax Support. Meanwhile Warm Hubs – established in late 2022 to provide warm community spaces in South Cambridgeshire – evolved into Community Hubs. Run by Cambridgeshire ACRE, they have been</p>

2410/07

funded largely by a Cambridgeshire and Peterborough Integrated Care System grant. The 16 Community Hubs operate in communities across South Cambridgeshire – with three additional Hubs due to open this Autumn.

Elsewhere a **Mobile Food Hub** – run in partnership with not-for-profit organisation Hope CIC – visits eight locations across the district on a rolling basis.

New Software

Cabinet members also heard about the next steps as part of the response. This will include the purchase of innovative software to better target support and advice to residents on a low income in more of a preventative way, and the upcoming roll-out of free period products to those who may not be able to afford them.

Report from Cambridgeshire County Councillors Brian Milnes and Maria King

The report can be found in full on the website, but in brief:

Division	Contact Number	1 st point of contact	2 nd point of contact	3 rd point of contact
West	07887 634348	West	South	Fenland
City	07721 819811	City	South	East
East	07721 819827	East	Fenland	City
Fenland	07500 816896	Fenland	East	West
South	07887 634289	South	City	West

New Director of Public Health

Cambridgeshire County Council has a new Director of Public Health, Sally Cartwright, who joins us from Luton in January. The Director of Public Health is responsible for identifying and improving the health and wellbeing of residents, reducing inequalities in health outcomes and protecting local communities from public health hazards, such as infectious diseases and environmental threats.

Vaccination update

Vaccinations are now available for eligible people against a range of conditions including Covid, flu, pneumonia, shingles, and respiratory syncytial virus (RSV). Local GP practices are calling up eligible patients, or you can find out more at <https://www.cpics.org.uk/the-vaccinators/> and book with a local pharmacy or attend a convenient drop-in session without an appointment.

Newly discovered Roman town given heritage protection

A newly discovered Roman small town south of Great Staughton has been given heritage protection as a scheduled monument by the Department for Culture, Media & Sport on the advice of Historic England. Cambridgeshire County Council is responsible for maintaining information about scheduled monuments in the county, and requested that test trenches be dug at Great Staughton during archaeology prior to the submission of proposals for a solar farm. As a result of the findings, panels will not be installed on that part of the site.

This site is now Cambridgeshire’s second largest Roman Scheduled Monument after the walled town of Durobrivae, five miles west of Peterborough.

Exercise for over 65s

Cambridgeshire County Council and Fitness Rush Mobile are delivering a complimentary exercise initiative for over 65s in your area as part of the Care Together programme. All abilities are welcome, with chair based to more progressive exercises available.

There are 3 locations starting on the 11th October every Friday, continuing weekly for 6 weeks, combining both physical activity for all abilities and social connections.

Sessions run for 45 minutes including a warm-up and cool-down.

The locations will be as follows:

2410/08	<p>12:30 Harston - Recreation Ground 13:30 Haslingfield - Village Hall 14:30 Barton – TBC www.fitnessrush.co.uk/care-together</p> <p>School place appeal panel volunteers Volunteers are urgently needed to hear appeals when children are not offered a place at their preferred school. All parents or carers have the right to make an appeal to an independent appeal panel if their child is not offered a place at their preferred school. The role of the panel is to decide whether a child who has been refused a place by Cambridgeshire County Council should be given a place. Anyone interested in applying or who would like an informal chat about the role should contact clare.cronk@cambridgeshire.gov.uk</p> <p>Climate change progress report and carbon footprint The County Council’s Environment & Green Investment Committee will receive on Thursday 3 October a progress report on its Climate Change & Environment Strategy, and the annual Carbon Footprint report. This is the sixth annual Carbon Footprint report, and covers both the County Council’s own carbon emissions, and those of Cambridgeshire as a whole.</p> <p>Report from Babraham Research Campus (BRC) representative</p> <p>Babraham Research Campus Master Plan Outline Planning Application The campus continues to put together the information and documentation for submission of an Outline Planning Application to deliver the “Vision for Growth” master plan first published in December 2021 for the emerging Local Plan. This includes redevelopment of the central campus and The Close together with development of land south of and adjacent to the front entrance of the campus (annotated as RD3). The central campus and RD3 development will be R and D facilities for both commercial start-up/scale-up bioscience ventures and the Babraham Institute. The Close redevelopment will be to increase the number of dwelling on site (to c120-140), a new nursery and publicly available amenities (shop, café, gym). All the schemes will follow the principles we committed to within the Vision for Growth document. We have a Planning Procurement Agreement (PPA) in place with the Greater Cambridge Joint Planning Authority to formally review our plans as they are developed, pre submission of an application. This is a recommended vehicle for this type of application to ensure that planning policy is followed within the submission. As part of this process, we undertook a formal briefing to the Planning Committee Members on Wednesday 9th October. We remain at a very early stage of our work. We are committed throughout this process to engaging with the residents of Babraham, their representatives and the local community. As a result, in addition to the consultation held in 2023 (part of the Neighbourhood Plan briefing and meetings) and updates at Parish Council and AGM, we intend to hold a public open meeting to exhibit our progress, which we have pencilled in for <u>31st January 2025</u>. We anticipate this extending across late afternoon (4pm) and into the early evening (7pm) to give the largest opportunity for all to attend. At this meeting we hope to both present our plans developed out of the Vision document and have a presentation of our scientific research activities and another looking back at the history of the locality through the lens of the Archaeology carried out over the years of campus development. We would like to advertise this event both through the BPC and its on-line media together with a leaflet drop within the village and of course via our own social media outlets.</p>
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	<p>Babraham Research Campus Estate Activity</p> <p>On the 21/22/23rd of October the woodlands along the A1307 roadside will be worked on by Acacia Tree Surgery and there will be mobile traffic management in place (traffic light control for single carriageway as the working team move along the tree belt).</p> <p>On the 24th & 25th of October the woodlands along the High Street from the Old Post office down to the River Granta, & the large oak by The Close exit (opposite Oak Lane Junction) will be worked on, for which mobile traffic management and short-term Power Network shut down will take place. UKPN <u>should</u> have notified all residents of the planned power outage well in advance.</p> <p>We are just awaiting confirmation from the highways department, but additional works on the A1307 boundary (on the south side of the road, heading in towards Cambridge from our gatehouse/roundabout) are booked in for the 5th to the 7th of November.</p> <p>As a note, all our projects are supported & approved by the Forestry Commission, as sustainable woodland management and where necessary this includes the Local Authority advisors.</p> <p>We have been cutting our grasslands over the past six weeks as part of our cut and collect strategy to reduce the nutrient levels ready for seeding with wildflower and specialist seed mix. This will be repeated annually as a management practice and the material made into compost and weed suppressant mulch for use on the campus and estate.</p> <p>Unfortunately, the rain has held up both cutting and collecting and some of the cut awaits its collection.</p> <p>In the spring of 2025, our Estate Manager hopes to hold some “Walk and Talk” events across the estate. In these, we will describe our land management plan, the reasons behind it and what we are hoping to achieve. We will also describe the future work intended on the River Granta as part of the continuing efforts for its improvement. We would like to invite both the Parish Council and the wider community to attend these. More information will follow</p> <p>We are also looking at how best to provide information boards across the estate to inform people of our habitat conservation work. We believe that the template offered by organisations such as the National Trust present a format we would like to follow.</p> <p>BRC is working with the Wild Trout Trust and Cambridge Trout Club to identify the more ecologically sensitive sections (water voles, spawning sites & bankside vegetation) of the River Granta through the estate, as part of our wider sustainability and biodiversity initiative.</p> <p>We are working to put protection measures in place to reduce disturbance in these areas. (e.g. hazel faggots, chestnut screening and hedge line planting). At the same time, we are identifying points for improved access to the river where safe to do so, for public access (both two and four legged) & fishing.</p> <p>Babraham Research Campus 10.10.2024</p>
<p>2410/09</p>	<p>Public participation time – 15 minutes allowed No members of public present</p>
<p>2410/10</p>	<p>Village Hall- Nothing new to report</p>
<p>2410/11</p>	<p>Forest Garden Project. No report received, but Planting is due to start soon. The question was asked as to what was the situation with the signage/information boards. The Jubilee bench needs to be treated with oil to improve the looks and prolong the life of the bench.</p>
<p>2410/12</p>	<p>Neighbourhood Plan- Nothing new to report, apart from the group are trying to get another grant for the next steps.</p>
<p>2410/13</p>	<p>New Financial Regulations from NALC- these were approved unanimously.</p>

2410/14	Updates from last meeting. <ul style="list-style-type: none"> • Footpath outside no 39- this is being priced up then work will be ordered. • Archive storage- Cllr Laurie was to make enquiries on a possible storage location • Turning right from the High St onto the A1307- Clerk has contacted Highways. • Cycle path to Abington- footpath renovations- Clerk has contacted Highways, this has been reassigned to Highways Maintenance • Gate for area behind Forest Garden- Chris Chapman looking into this, • Speed bumps problems- Clerk has contacted Highways/contractor, no news yet, Will continue chasing, photos to show the bolts sticking up will be sent to the contractors and Highways, 																																
2410/15	General Village Matters and new items for discussion: Cllr Attwood asked when the contract for grass cutting and dog bin emptying will be up for renewal as there may be someone who lives in the village interested in putting in a bid for the contract,																																
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2410/16	Receipts and Transfers (as of 3rd Oct 2024) Unity Bank interest £1001.68 Transferred £5000 from Savings to current account following Solicitors 2 bills being paid out.																																
2410/17	Payments (as of 3rd Oct 2024) <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Clerk</td> <td style="width: 40%;">Salary/Tax/Expenses-</td> <td style="width: 30%; text-align: right;">confidential</td> </tr> <tr> <td>Hugo Fox</td> <td>Website provider</td> <td style="text-align: right;">£35.99</td> </tr> <tr> <td>Brookfield</td> <td>Bins/grasscutting x 2 invoices</td> <td style="text-align: right;">£855.00</td> </tr> <tr> <td>Ionos</td> <td>Emails</td> <td style="text-align: right;">£22.80</td> </tr> <tr> <td>Clerk- British Legion</td> <td>Poppy wreath</td> <td style="text-align: right;">£19.99</td> </tr> <tr> <td>HCR Hewitson</td> <td>Solicitors fees Village Hall</td> <td style="text-align: right;">£3324.00</td> </tr> <tr> <td>HCR Hewitson</td> <td>Solicitors fees Village Hall</td> <td style="text-align: right;">1320.00</td> </tr> <tr> <td>CAPALC</td> <td>Subscription</td> <td style="text-align: right;">£212,71</td> </tr> <tr> <td>Unity Trust bank</td> <td>Bank charges</td> <td style="text-align: right;">£21.60</td> </tr> <tr> <td>Bank Transfer</td> <td>from Savings to current account</td> <td style="text-align: right;">£5000</td> </tr> </table> <p>A full list of payments was circulated and approved at the meeting</p>			Clerk	Salary/Tax/Expenses-	confidential	Hugo Fox	Website provider	£35.99	Brookfield	Bins/grasscutting x 2 invoices	£855.00	Ionos	Emails	£22.80	Clerk- British Legion	Poppy wreath	£19.99	HCR Hewitson	Solicitors fees Village Hall	£3324.00	HCR Hewitson	Solicitors fees Village Hall	1320.00	CAPALC	Subscription	£212,71	Unity Trust bank	Bank charges	£21.60	Bank Transfer	from Savings to current account	£5000
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2410/19	Balances and Bank Reconciliation at 3rd Oct 2024 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Unity Current A/C balance</td> <td style="width: 30%; text-align: right;">£6644.54</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td style="text-align: right;">£140512.57</td> </tr> <tr> <td>Cambridge Building Society</td> <td style="text-align: right;">£81,900.13</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£229,057.24</td> </tr> <tr> <td colspan="2">Above total includes Reserves:</td> </tr> <tr> <td> Sec 106/ Village Hall</td> <td style="text-align: right;">£143,179.24</td> </tr> <tr> <td> Public Art</td> <td style="text-align: right;">£ 18,207.55</td> </tr> <tr> <td> Playground</td> <td style="text-align: right;">£25,000.00</td> </tr> <tr> <td> Forest Garden</td> <td style="text-align: right;">£1778.00</td> </tr> <tr> <td> Total Reserved</td> <td style="text-align: right;">£188,164.79</td> </tr> </table>			Unity Current A/C balance	£6644.54	Unity Savings A/C balance	£140512.57	Cambridge Building Society	£81,900.13	TOTAL	£229,057.24	Above total includes Reserves:		Sec 106/ Village Hall	£143,179.24	Public Art	£ 18,207.55	Playground	£25,000.00	Forest Garden	£1778.00	Total Reserved	£188,164.79										
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<p>2410/20</p>	<p>PLANNING</p> <p>Applications received: Local Planning Authority: South Cambridgeshire District Council Proposal: Structural repairs to the front wall, including the installation of tie bars and pattress plates. Site address: 26 Brick Row High Street Babraham Reference: 24/03287/LBC Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/03287/LBC</p> <p>No objections from the Parish Council</p>
<p>2410/21</p>	<p>Planning decisions: none</p>
<p>2410/22</p>	<p>Correspondence. None</p>
<p>2410/23</p>	<p>Items for inclusion in the next meeting</p>
	<p>Date of next meetings: Thursday 14th November 2024 at 7.30pm</p>
	<p>Part II: Confidential Information</p>
<p>2410/24</p>	<p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Anne Charteris</i> 15th Oct 2024 10 Duxford Road, Hinxton, Saffron Walden, Essex, CB10 1RB 01799 531827</p>