

# Babraham Parish Council: Agenda

To members of the Council

You are hereby summoned to attend the Annual meeting of Babraham Parish Council to be held on **Thursday 9th May 2024 at 18:30 at Babraham School** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and any supporting documents circulated via email prior to the meeting.

**Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.**

**Members: 5      Quorum: 3**

	<b>Part I: Non-Confidential Information</b>
<b>2405/01</b>	<b>To receive and approve apologies for absence</b>
<b>2405/02</b>	<b>To elect a Chair of the Parish Council for the ensuing year</b>
<b>2405/03</b>	<b>To elect a Vice Chair of the Parish Council for the ensuing year</b>
<b>2405/04</b>	<b>To elect Council Representatives to outside bodies</b> Neighbourhood Plan Forest Garden Babraham School Village Hall
<b>2405/05</b>	<b>To receive members' Declaration of Interest for items on this agenda</b>
<b>2405/06</b>	<b>To sign and approve Minutes of Meeting dated 14th March 2024</b>
<b>2405/07</b>	<b>Exclusion of the public</b> To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
<b>2405.08</b>	<b>Public participation time – 15 minutes allowed</b>
<b>2405/09</b>	<b>Report from South Cambridgeshire District Councillor P McDonald</b>
<b>2405/10</b>	<b>Report from Cambridgeshire County Councillors Brian Milnes and Maria King</b>
<b>2405/11</b>	<b>Report from Babraham Research Campus (BRC) representative</b>
<b>2405/12</b>	<b>Forest Garden Project.</b> To hear and comment on updates from Hannah Thomas
<b>2405/13</b>	<b>Year End and Annual Governance and Accountability Return</b> Cllrs to review, comment on and approve, if agreed, Year-End documentation and Annual Governance and Accountability Return (AGAR), circulated in advance
<b>2405/14</b>	<b>Village Hall</b> -updates
<b>2405/15</b>	<b>Neighbourhood Plan</b> Cllrs to consider report and to resolve on any actions.
<b>2405/16</b>	<b>General Village Matters and new items for discussion</b> <ul style="list-style-type: none"> <li>• Adding some interest to Pocket Park for children eg wooden Trim Trail</li> <li>• Fly Tipping</li> </ul> <b>FINANCE</b>
<b>2405/17</b>	<b>Receipts (as of 2nd May 2024)</b>

	<p><b>SCDC Precept £14,000 (now paid in one lump sum rather than 2 in April &amp; Sept)</b>  <b>Unity Trust Interest £975.85</b></p>																											
<p><b>2405/18</b></p>	<p><b>Payments (as of 2<sup>nd</sup> May 2024) (2 months)</b></p> <table border="0"> <tr> <td>Clerk</td> <td>Salary/Tax/Expenses-</td> <td><b>£1220.24</b></td> </tr> <tr> <td>Hugo Fox</td> <td>Website provider</td> <td><b>£71.98</b></td> </tr> <tr> <td>Brookfield</td> <td>Bins/grass cutting</td> <td><b>£900.00</b></td> </tr> <tr> <td>Ionos</td> <td>Email subs</td> <td><b>£45.60</b></td> </tr> <tr> <td>Scribe</td> <td>Accountancy subs</td> <td><b>£370.85</b></td> </tr> <tr> <td>Yorkshire Tax Bureau</td> <td>Payroll</td> <td><b>£180</b></td> </tr> <tr> <td>Dropbox</td> <td>Subs</td> <td><b>£95.88</b></td> </tr> <tr> <td>Groundwork</td> <td>Unspent Neighbourhood Plan money</td> <td><b>£4685.38</b></td> </tr> <tr> <td>Unity Trust bank</td> <td>Bank charges</td> <td><b>£21.30</b></td> </tr> </table> <ul style="list-style-type: none"> <li>A full list of payments will be circulated and reviewed at the meeting.</li> </ul>	Clerk	Salary/Tax/Expenses-	<b>£1220.24</b>	Hugo Fox	Website provider	<b>£71.98</b>	Brookfield	Bins/grass cutting	<b>£900.00</b>	Ionos	Email subs	<b>£45.60</b>	Scribe	Accountancy subs	<b>£370.85</b>	Yorkshire Tax Bureau	Payroll	<b>£180</b>	Dropbox	Subs	<b>£95.88</b>	Groundwork	Unspent Neighbourhood Plan money	<b>£4685.38</b>	Unity Trust bank	Bank charges	<b>£21.30</b>
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<p><b>2405/19</b></p>	<p><b>Balances and Bank Reconciliation at 2<sup>nd</sup> May 2024</b>                  Balances held:</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£12,837.22</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£143,526.85</td> </tr> <tr> <td>Cambridge Building Society</td> <td>£81,900.13</td> </tr> <tr> <td><b>Total</b></td> <td><b>£238,264.20</b></td> </tr> <tr> <td><b>Above total includes Reserves:</b></td> <td></td> </tr> <tr> <td><b>Sec 106/ Village Hall</b></td> <td>£147,094.79</td> </tr> <tr> <td><b>Public Art</b></td> <td>£ 18,207.55</td> </tr> <tr> <td><b>Playground</b></td> <td>£25,000.00</td> </tr> <tr> <td><b>Forest Garden</b></td> <td>£1778.00</td> </tr> <tr> <td><b>Total Reserved</b></td> <td><b>£192,080.34</b></td> </tr> </table> <p><b>PLANNING</b></p> <p><b>Planning Applications</b></p>	Unity Current A/C balance	£12,837.22	Unity Savings A/C balance	£143,526.85	Cambridge Building Society	£81,900.13	<b>Total</b>	<b>£238,264.20</b>	<b>Above total includes Reserves:</b>		<b>Sec 106/ Village Hall</b>	£147,094.79	<b>Public Art</b>	£ 18,207.55	<b>Playground</b>	£25,000.00	<b>Forest Garden</b>	£1778.00	<b>Total Reserved</b>	<b>£192,080.34</b>							
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<p><b>2405/23</b></p>	<p><b>Date of next meeting: Thursday 13<sup>th</sup> June 2024 at 7:30pm</b></p> <p><b>Part II: Confidential Information</b>                  Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Anne Charteris</i>      <b>2<sup>nd</sup> May 2024</b></p> <p>10 Duxford Road, Hinxton, Saffron Walden, Essex CB10 1RB                  01799 531827</p>																											