

Babraham Parish Council: Agenda 13th November 2025

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council to be held on **Thursday 13th November 2025 at 19:30 at Babraham School** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and any supporting documents circulated via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 4 Vacancy:1 Quorum: 3

	Part I: Non-Confidential Information
2511/01	To receive and approve apologies for absence
2511/02	To receive members' declaration of interest for items on this agenda
2511/03	To sign and approve minutes of meeting dated 9th October 2025
2511/04	Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded
2511/05	Report from South Cambridgeshire District Councillor P McDonald
2511/06	Report from Cambridgeshire County Councillors
2511/07	Report from Babraham Research Campus (BRC) representative
2511/08	Public participation time – 15 minutes allowed
2511/09	CSET- update
2511/10	Village Hall. The following motions to be proposed and voted on: • Sec 106 money to be used in conjunction with the Babraham Village Hall charity funds to build an extension to the existing school hall for shared use between the school and community. • Accept KWA Architects plan and their company as project managers of the proposed build • Accept PD Doyle as the nominated builder and approve the cost of £354,000 to be paid from sec 106 and Babraham Village Hall funds combined.
2511/11	Forest Garden Project.
2511/12	Neighbourhood Plan- update
2511/13	Updates from last meeting. Highways • Speed bumps problems

2511/14	General Village Matters and new items for discussion: • EV Charging points in the village • Benches installed along cycle path within the campus • New Pay scales announced from NALC for Clerks, propose to accept these and approve the new pay scale for Clerk backdated to April 2025. • Application for HGV restriction in Babraham • Grange Farm development- see correspondence below, Clerk has contacted to arrange a meeting. FINANCE																																						
2511/15	Receipts and Transfers (as of 7th Nov 2025) Money transferred from Village Hall Comm £247,375.09																																						
2511/16	Payments (as of 7th Nov 2025) <table><tr><td>Clerk</td><td>Salary/Tax/Expenses-</td><td>confidential</td></tr><tr><td>Hugo Fox</td><td>Website provider</td><td>£35.99</td></tr><tr><td>Unity Trust bank</td><td>Bank charges</td><td>£7.20</td></tr><tr><td>Infor Commissioner</td><td>Data protection</td><td>£47.00</td></tr><tr><td>Chris Morris</td><td>Bins/Grass 2 months</td><td>£680.00</td></tr><tr><td>Hewitsons</td><td>Legal</td><td>£1666.80</td></tr><tr><td>Cllr Attwood</td><td>Mower repairs</td><td>£110</td></tr><tr><td>ACRE</td><td>Subscription</td><td>£36.00</td></tr><tr><td>Hubbards Seeds</td><td>Seeds</td><td>£31.50</td></tr><tr><td>Machine Mart</td><td>Hose</td><td>£17.96</td></tr><tr><td>Clerk-Royal British Legion</td><td>Wreath</td><td>£24.49</td></tr><tr><td>KWA*</td><td>Architects Village Hall</td><td>£8279.72</td></tr></table> *Not included in the reconciliation A full list of payments will be circulated and reviewed at the meeting			Clerk	Salary/Tax/Expenses-	confidential	Hugo Fox	Website provider	£35.99	Unity Trust bank	Bank charges	£7.20	Infor Commissioner	Data protection	£47.00	Chris Morris	Bins/Grass 2 months	£680.00	Hewitsons	Legal	£1666.80	Cllr Attwood	Mower repairs	£110	ACRE	Subscription	£36.00	Hubbards Seeds	Seeds	£31.50	Machine Mart	Hose	£17.96	Clerk-Royal British Legion	Wreath	£24.49	KWA*	Architects Village Hall	£8279.72
Clerk	Salary/Tax/Expenses-	confidential																																					
Hugo Fox	Website provider	£35.99																																					
Unity Trust bank	Bank charges	£7.20																																					
Infor Commissioner	Data protection	£47.00																																					
Chris Morris	Bins/Grass 2 months	£680.00																																					
Hewitsons	Legal	£1666.80																																					
Cllr Attwood	Mower repairs	£110																																					
ACRE	Subscription	£36.00																																					
Hubbards Seeds	Seeds	£31.50																																					
Machine Mart	Hose	£17.96																																					
Clerk-Royal British Legion	Wreath	£24.49																																					
KWA*	Architects Village Hall	£8279.72																																					
2511/17	Balances and Bank Reconciliation at 7th Nov 2025 <table><tr><td>Unity Current A/C balance</td><td>£5,372.98</td></tr><tr><td>Unity Savings A/C balance</td><td>£485227.10</td></tr><tr><td>Cambridge Building Society</td><td>£84,235.62</td></tr><tr><td>TOTAL</td><td>£574,835.70</td></tr><tr><td colspan="2">Above total includes Reserves:</td></tr><tr><td>Sec 106/ Village Hall</td><td>£446,981.70</td></tr><tr><td>Public Art</td><td>£ 56,933.97</td></tr><tr><td>Playground</td><td>£25,000.00</td></tr><tr><td>Forest Garden</td><td>£735.11</td></tr><tr><td>Total Reserved</td><td>£529,650.78</td></tr><tr><td>Total remaining for PC</td><td>£45,184.92</td></tr></table>			Unity Current A/C balance	£5,372.98	Unity Savings A/C balance	£485227.10	Cambridge Building Society	£84,235.62	TOTAL	£574,835.70	Above total includes Reserves:		Sec 106/ Village Hall	£446,981.70	Public Art	£ 56,933.97	Playground	£25,000.00	Forest Garden	£735.11	Total Reserved	£529,650.78	Total remaining for PC	£45,184.92														
Unity Current A/C balance	£5,372.98																																						
Unity Savings A/C balance	£485227.10																																						
Cambridge Building Society	£84,235.62																																						
TOTAL	£574,835.70																																						
Above total includes Reserves:																																							
Sec 106/ Village Hall	£446,981.70																																						
Public Art	£ 56,933.97																																						
Playground	£25,000.00																																						
Forest Garden	£735.11																																						
Total Reserved	£529,650.78																																						
Total remaining for PC	£45,184.92																																						
2511/18	Set Precept for 2026-2027 using Budget forecast PLANNING																																						
2511/19	Applications received:																																						

	Local Planning Authority: South Cambridgeshire District Council Proposal: Removal and relocation of leaking oil tank Site address: Almshouses High Street Babraham Reference: 25/03973/FUL Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/03973/FUL Proposal: Solar PV Panel array on the south-facing upper roof of the barn at the property of Home Farm House, with associated infrastructure in adjacent buildings, which are in the curtilage of the Grade II listed Farmhouse. Site address: Home Farm, Home Farm House High Street Babraham Reference: 25/03975/LBC Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/03975/LBC Local Planning Authority: South Cambridgeshire District Council Proposal: Solar PV Panel array on the south-facing upper roof of the barn at the property of Home Farm House, with associated infrastructure in adjacent buildings, which are in the curtilage of the Grade II listed Farmhouse. Site address: Home Farm, Home Farm House High Street Babraham Reference: 25/03974/HFUL Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/03974/HFUL Local Planning Authority: South Cambridgeshire District Council Proposal: Retrospective removal and relocation of oil tank, change of use of land to residential. Site address: Almshouses High Street Babraham Reference: 25/03973/FUL Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/03973/FUL
2511/20	Planning decisions: none
2511/21	Correspondence. From Greater Cambridge Planning: The Draft Local Plan and associated paperwork is scheduled to be considered by South Cambridgeshire District Councils Scrutiny and Overview Committee on Thursday 6th November in advance of the Council Cabinet meeting on 25th November to approve consultation on the document over December and January. The draft Local Plan outlines a proposal for a new community of some 6000 new homes at the junction of the A11 and A1307 Cambridge Road. I recognise that the proposal is likely to give rise to a number of questions and views both to and from, your Council. Noting the considerable volume of material surrounding the Joint Local Plan, and this significant new proposal, I therefore wanted to offer your Council and the other Parishes adjoining the potential site allocation, the opportunity to meet with me and the planning policy team to discuss this specific proposal further. We are currently seeking to understand each Parish Councils meeting commitments in order to suggest some suitable dates and I expect to be in contact with you again shortly. I appreciate that this proposal may give rise to a range of concerns amongst your

	community that we can hopefully explore when we meet. In the meantime, if you have any immediate pressing queries, please contact me or the planning policy team and we will endeavour to assist in providing a response.
2511/22	Items for inclusion in the next meeting
2511/23	Date of next meetings at 7.30pm : No meeting in December Thursday 8 th January 2026
	Part II: Confidential Information
2511/24	Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.
	Signature: <i>Anne Charteris</i> 5th Nov 2025 10 Duxford Road, Hinxton, Saffron Walden, Essex, CB10 1RB 01799 531827