

Minutes of the Babraham Parish Council Annual General Meeting

Held at Babraham Primary School

On Thursday 14th September 2017 at 7.30pm

Meeting commenced at 7.30 pm.

	Present	<p>Chair: Stuart Laurie Councillors: Charlotte Rogers, Robert Attwood, Jane Goody. Clerk: Sam Bramley County Cllr Cuffley Members of the public: 4</p>
0917/01	Apologies	Cllr Walker, DCllr Orgee, Chris Chapman (BBT).
0917/02	Members Declaration of Interests	None were declared at this point in the meeting but see below at 0917/33.
0917/03	Minutes of meeting held 10.08.17	Approved unanimously by those present at meeting and signed.
0917/04	Public participation	<p>It was noted that the dog bin was very full by a member of the public. This was on the agenda for discussion by the Council, see 0917/17.</p> <p>It was also noted by a member of the public that the works along the High Street were providing an inadvertent traffic calming situation. It was suggested that traffic lights on the bend by the bridge or creating a priority system on the bridge might be a solution to the speeding issues throughout the village. The priority system might also provide pedestrian access over the bridge.</p>
0917/05	D Cllr report.	Written report attached.
0917/06	C Cllr report.	<p>It was reported that the Children's Centre Consultation period is about to close. Cllr Cuffley had endeavoured to glean more information about the installation of a power cable from the Sawston substation but as yet had not been successful.</p>
0917/07	BBT report Chris Chapman.	A verbal report from the Chairman on behalf of Chris Chapman noted that the Babraham Brick wall was currently being repaired.
0917/08	LHI Funding Bid.	No update. This is on hold now until Greater Cambridge Partnership decides on changes to be made to the junction.
0917/09	Babraham Brick Wall	The work is now underway.
0917/10	Clerk's report.	Cllr Walker and the Clerk have both registered to take part in a data protection webinar. August timesheet shows the Clerk did just 1.5 extra hours during the month so no need for an overtime payment.

		<p>Heidi Allen's monthly newsletter will be displayed on the noticeboard.</p> <p>A representative for BBSRC has been in contact about leases which have expired with Babraham Parish Council and the Clerk will continue to correspond about the possibility of renewing such leases.</p> <p>It was noted that Rowley Lane had been resurfaced and the Chairman offered thanks to those involved.</p>
0917/11	Joint Neighbourhood Plan.	<p>The Chairman reported that to proceed with a neighbourhood plan (NP) a referendum would need to be held. This would ascertain if the village felt that a joint neighbourhood plan with Sawston and Pamisford is the best way forward or to create a single neighbourhood plan for Babraham itself. It is not possible to create a neighbourhood plan and then join with other villages at the end of the process; it must be decided from the very start.</p> <p>Sawston would like a response by mid-October and therefore a committee of volunteers are needed ASAP to put forward the options to the village. Volunteers please get in touch with the Clerk at clerk@babraham-village.net.</p> <p>It was resolved that a leaflet would be created to be delivered to all in the parish. This will include an explanation of the NP, a list of pros and cons and then a space for the parishioners to indicate what their preferred option would be.</p> <p>It was resolved that Cllr Attwood would be reimbursed for the materials used to create the leaflet.</p>
0917/12	LLF/ A1307, Three Campuses to Cambridge.	<p>Cllrs Attwood and Goody had attended the recent workshop. The Chairman thanked the Cllrs for attending the workshops on behalf of the Council.</p> <p>A final meeting will take place on Tuesday, 26 September, 6-8pm at Sawston Village College which the public are invited to attend.</p>
0917/13	Speeding Traffic.	<p>Cllr Cuffley and Hickford had been out to the village and had some suggestions to put forward. Cllr Cuffley will consult with Highways ASAP and arrange a time to meet with the Chairman to discuss options.</p>
0917/14	Possible LHI application for speeding traffic.	<p>It was noted that until Highways have met with the Chairman it is difficult to know what proposal the Council wish to put forward in the LHI funding application; the Chairman will put together a proposal once a meeting has taken place.</p>
0917/15	Electric Line Through Babraham.	<p>The works continue to take place. It was noted that the workmen have been courteous when a vehicle needed to enter a driveway that had been disrupted.</p>
0917/16	White lining.	<p>Highways have put this on hold until the cabling/electric line has been completed. Cllr Cuffley contacted Highways and all the white lining and signs will be re-established once the electric cabling works have been completed.</p>
0917/17	Grass Cutting Contract and dog	<p>A number of options were discussed regarding the dog bin by the church and it was resolved to move the bin around the bridge area, Chairman and Cllr Rogers to consult and find the most suitable place, and to increase the frequency of emptying to twice a month (Clerk to arrange with CGM). The dog bin situation will continue to be reviewed.</p>

	bins.	It was noted that the path sweeping had stopped at the railings rather than right up to the bridge on both sides, and that it hadn't been extended to the entrance of Rowley Lane.																		
0917/18	Unity Trust Bank Change.	Clerk has now received all details needed from Councillors and will continue to proceed with the application.																		
0917/19	Transparency Fund Application.	The application for equipment to comply with the Transparency Code has been submitted and the Council await the outcome.																		
0917/20	Community Gathering.	The proposed date for this gathering will be discussed at the next meeting. Please note it will be in the new year.																		
0917/21	Litter and River Pick.	No update from Cllr Walker in regards to the River Pick. Cllr Attwood has organised a Litter Pick for the 17 th September 2017 with a 10.30am start meeting outside The George Inn. Came and Co acknowledged receipt of the risk assessment. SCDC are providing gloves, refuse sacks, litter pickers and will collect the refuse the day after.																		
0917/22	PC Email Addresses.	No update.																		
0917/23	Standing Orders.	Standing Orders were reviewed by the Council and changes were unanimously agreed in August. It was resolved to formally adopt the document and will be displayed on the website.																		
0917/24	Review Financial Regulations	The changes were agreed and it was resolved to formally adopt the changes made.																		
0917/25	North Uttlesford Garden Village.	North Uttlesford Garden Village (NUGV) Action Group have contacted the Council. It was resolved that, whilst the Council did wish to support them financially, the Chairman would write them a letter of support and offer himself as a point of contact for the village.																		
0917/26	Registration with ICO.	It was resolved to register with the Information Commissioners Office as the Council hold information electronically in which a person could be identified. Cost £35 annually.																		
0917/27	Mileage.	Mileage for Clerk to attend the CiLCA course was approved.																		
0917/28	Receipts.	None.																		
0917/29	Payments.	Members authorised payments. Schedule circulated at the meeting detailed below. Both signatories signed each invoice as per the auditor's recommendation. <table border="1" data-bbox="402 1518 1422 1766"> <thead> <tr> <th>Paid</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>M.S. Laurie</td> <td>Mileage</td> <td>£67.77</td> </tr> <tr> <td>Babraham Primary</td> <td>Hall hire</td> <td>£14.25</td> </tr> <tr> <td>S. Bramley</td> <td>Salary/expenses/mileage</td> <td>£420.90</td> </tr> <tr> <td>CGM Group</td> <td>Grass cutting</td> <td>£508.80</td> </tr> <tr> <td>CGM Group</td> <td>Bins/Sweeping</td> <td>£92.10</td> </tr> </tbody> </table>	Paid	Details	Amount	M.S. Laurie	Mileage	£67.77	Babraham Primary	Hall hire	£14.25	S. Bramley	Salary/expenses/mileage	£420.90	CGM Group	Grass cutting	£508.80	CGM Group	Bins/Sweeping	£92.10
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0917/30	Balances and	Clerk presented balances and bank reconciliation to the council. Balances held as of 31.08.2017.																		

	reconciliation	Current A/c Balance	£2,485.96
		Business Prem A/c Balance	£74,295.25
		Total	£ 76,781.21
0917/31	Initial Precept Discussion.	Will defer until next meeting until more information is gathered about proceeding with the LHI (the contribution needed) and The Neighbourhood Plan.	
0917/32	Planning application.	S/2917/17/RM Proposed R&D2 development comprising two research and development buildings, together with associated works, following outline planning permission S/1676/14/OL at Babraham Bioscience Technology, Babraham Research Campus, High Street, Babraham, Cambridgeshire by Orestis Tzortzoglou, BMR - Babraham Limited. Application dated 21.08.17. Although the council support the application in principle, parishioners have enquired as to whether a shop on the Babraham Research Campus – of which discussion had previously taken place – will come to fruition, and whether there will be the option of using the site facilities such as the tennis courts in the near future.	
0917/33	Planning application.	S/2838/17/LB Conversion of existing barn and hovel to new 2 bed house at The Black Barn and cartsheds, High Street, Babraham, Cambridge, CB22 3AG By Babraham Farms (CERN). Application dated 22.08.17. Interests declared by Cllr Laurie, Rogers and Goody on this item and did not take part in any vote. It was resolved to make no comment.	
0917/34	Planning decision.	S/1500/17/RM Application for approval of reserved matters for Construction of Infrastructure access road following outline planning permission S/1676/14/FL at Babraham Bioscience Technology, Babraham Research Campus, Babraham, Cambridge, CB22 3AT. Approved.	
0917/35	Tree works.	S/2939/17/TC Sycamore; crown reduce height by 25% crown reduce spread by 25% on all sides remove deadwood shape and balance at Verge on Babraham High Street opposite C, Wyndham House, High Street, Babraham, Cambridgeshire, CB22 3AG by Heinz.	
0917/36	Correspondance.	A letter received from resident detailing possible attention needed to trees within the BI woodland. The Chairman has spoken to the relevant people involved and it is hoped the issue will be resolved satisfactorily. An email received from resident requesting details about the 5 mile circular walk around Babraham. Cllr Attwood may have a map where a possible walk might be identified and will email Clerk.	
0917/37	Items to report/next agenda.	Possible lease of the sports field in Babraham.	
	Date of next meeting	12th October 2017 at 7.30pm.	

Meeting closed: 9.10pm

S Bramley Clerk 15th September 17.
Babraham Parish Council 14 September 2017

A1307 Local Liaison Forum

The fifth Local Liaison Forum workshop, bringing together ideas and views from the four previous workshops, was held on 6 September. Three possible strategies were presented and these will be taken to the public meeting of the A1307 Local Liaison Forum (LLF) to be held on 26 September at Sawston Village College from 6 pm to 8 pm.

The three broad strategies are:

- An off road high quality public transport link close to or along the track of the old railway line from the northern side of the A505 (across the A505 from the site of the old Pampisford station) to the eastern side of Sawston and Stapleford and onto the Cambridge Biomedical Campus;
- On line improvements on the A1307 between Four Wentways and the Biomedical Campus including new bus lanes;
- On line improvements on the A1307 between Four Wentways and the Babraham park and Ride site, including new bus lanes and a new link road for public transport between the Park and Ride site and the Biomedical Campus.

There will be display boards at the 26 September LLF meeting showing all three strategies. These can be viewed at the start of the meeting, followed by a presentation and discussion.

There has been further thought to possible Park and Ride sites near Four Wentways or off the A505, and the site on land immediately next to Babraham village now appears to be a non-runner. Your parish council representatives who have been regular attendees at the Local Liaison Forum workshops can confirm this good news.

Cambridge City Football Club (Sawston Stadium)

The Cambridge City Football Club planning application is likely to be considered soon at a meeting of South Cambridgeshire District Council's Planning Committee. The Planning Committee meets on the first Wednesday of each month and agenda papers are available on the District Council's website five working days before each meeting.

Uttlesford Local Plan (2011 – 2033)

I have attended a number of meetings during August at Uttlesford DC and at South Cambridgeshire District Council regarding the draft Uttlesford Local Plan.

In early August, I was one of the signatories to a joint letter from a number of local parish councils to the Leader of Uttlesford District Council, and my own personal response on 4 September to the consultation is attached. Uttlesford DC will consider the responses over the next two months and the next relevant meeting will be their Planning Policy Working Group meeting currently scheduled for 17 October.

Tony Orgee, District Councillor for Babraham