

## Babraham Parish Council

### To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **12th July 2018** at **7.30pm** for the purpose of transacting the following business.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

**Members of the public and press are invited to address the Council at this meeting during 'Public Participation Time'.**

### PART I – NON-CONFIDENTIAL INFORMATION

<b>0718/01</b>	<b>TO RECEIVE ANY APOLOGIES FOR ABSENCE</b> None received
<b>0718/02</b>	<b>TO RECEIVE MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA</b> Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting.
<b>0718/03</b>	<b>TO SIGN AND APPROVE MINUTES OF MEETING DATED 14 June 2018</b> Copy circulated via email for information.
<b>0718/04</b>	<b>EXCLUSION OF THE PUBLIC</b> To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
<b>0718/05</b>	<b>PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED</b>
<b>0718/06</b>	<b>REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR P McDonald</b>
<b>0718/07</b>	<b>REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford</b>
<b>0718/08</b>	<b>REPORT FROM Babraham Research Campus (BRC) representative</b>  <b><u>TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES</u></b>
<b>0718/09</b>	<b>Clerk's Report</b>
<b>0718/10</b>	<b>Site H1/b Planning and KWA Architects</b> Cllrs to report on their attendance at KWA/Hill presentation at Spicers. Cllrs to discuss outcomes and key issues that H1/b raises for the village.
<b>0718/11</b>	<b>Neighbourhood Plan</b> Update from Cllr Attwood.
<b>0718/12</b>	<b>Speeding Traffic and Calming Measures</b> Update on proposed meeting with Highways Office Evan Laughlin, who seeks a date to meet on site.

<b>0718/13</b>	<b>Highways Improvement Funding</b> Cllr Attwood to explain opportunities.
<b>0718/14</b>	<b>Babraham's coordinated traffic plan</b> Council to explore how funding opportunities, H1/b development GCP proposals and visit by Mr Laughlin from Highways can be coordinated to best effect.
<b>0718/15</b>	<b>Pocket Park Lease</b> Update from Clerk.
<b>0718/16</b>	<b>Leasing of Babraham Sports Field</b> Update from Clerk.
<b>0718/17</b>	<b>Dog fouling signage</b> Update from Cllr Goody.
<b>0718/18</b>	<b>Sparse funding</b> Clerk to explain opportunities.
<b>0718/19</b>	<b>GDPR (General Data Protection Regulations)</b> Cllr Walker to report on CALPAC discussion for shared Data Protection Officer (DPO).
<b>0718/20</b>	<b>Dog Bin Purchase</b> Update from Cllr Rogers.
<b>0718/21</b>	<b>External Audit</b> Clerk to update.
<b>0718/22</b>	<b>Register of Interests Form</b> Cllrs are reminded to complete the new Register of Interests form.
<b>0718/23</b>	<b>Dog walking</b> Cllrs to discuss proposed communication to Dog-walking company drafted by Clerk.
<b>0718/24</b>	<b>Annual Parish Meeting, 17 May 2018</b> Cllrs to consider matters raised at the APM.
	<b><u>TO CONSIDER OTHER MATTERS</u></b>
<b>0718/25</b>	<b>Antivirus software</b> Clerk proposes to purchase subscription to Avast software to provide additional security. Cost is £19.99 for one year; £39.99 for two; £59.99 for three.
<b>0718/26</b>	<b>Parking near Babraham School</b> Parishioners have raised this problem at school start and end times and access to properties. Council to consider solutions
<b>0718/27</b>	<b>Defibrillator</b>

Council to consider costs of defibrillator and how to site in village.

**FINANCE**

**0718/28**

**Receipts**

Interest received on Instant Access Account: £30.18

**0718/29**

**Payments**

Payments to be circulated at meeting.

**Balances And Bank Reconciliation at 30 June 2018**

Balances held

Unity Current A/C balance	£20,094.44
Unity Savings A/C balance	£60,547.20
Total	£80,641.64

**0718/30**

**PLANNING**

**Planning Applications**

**0718/31**

**Application Ref: S/2297/18/FL**

**Proposal: Single storey rear extension and porch**

**Location: Church Farm Cottage, 49, Sawston Road, Babraham**

**Applicant: Mrs Lyn Turner**

**0718/32**

**Application Ref: S/2297/18/FL**

**Proposal: Single storey rear extension and porch**

**Location: Church Farm Cottage, 49, Sawston Road, Babraham**

**Applicant: Mrs Lyn Turner**

**Amendment: Revised elevation drawing showing proposed eastern elevation**

**0718/33**

**Planning decisions**

**0718/34**

**Correspondence**

**Items to report and inclusion in the next meeting**

**Date of next meeting: 9 August 2018, time to be confirmed.**

**PART II – CONFIDENTIAL INFORMATION**

**Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.**

Signature: *Don Powell*, 4 July 2018

Don Powell, 68 Woodland Road, Sawston, CB22 3DU