

Babraham Parish Council

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **10 January 2019** at **7.30pm** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

	PART I – NON-CONFIDENTIAL INFORMATION
1901/01	TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
1901/02	TO RECEIVE MEMBERS’ DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA Members are reminded to declare any pecuniary or other interest in any item on this agenda at this point or at any point during the meeting.
1901/03	TO SIGN AND APPROVE MINUTES OF MEETING DATED 11 October 2018 Copy circulated via email for information.
1901/04	EXCLUSION OF THE PUBLIC To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
1901/05	PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED
1901/06	REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR P McDonald
1901/07	REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford
1901/08	REPORT FROM Babraham Research Campus (BRC) representative TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES
1901/09	Clerk’s Report
1901/10	2019/20 Precept Cllrs to review and approve precept request for Clerk to return to SCDC.
1901/11	Review Financial Regulations Cllrs are asked to comment on and decide any changes required to Parish Council Financial Regulations circulated in advance.
1901/12	H1 Planning and Developments

	Cllr Laurie to report on any comments or feedback from SCDC.
1901/13	Request for specific projects that might mitigate consequences of H/1:b Cllr Laurie to report on discussions on mitigation of H/1:b
1901/14	Traffic and Transport Cllr Laurie to report on discussions with CCC Highways Department on outline PFHI proposal.
1901/15	Neighbourhood Plan Update from Cllr Attwood.
1901/16	Leases with UKRI on Pocket Park and Sports Field Cllr Laurie to update Cllrs on response received from Dana Warboys at UKRI about Pocket Park and on discussions on Sports Field. First minuted in August 2018.
1901/17	External Audit Clerk to describe progress.
1901/18	Register of Interests Form Cllrs are reminded to complete the new Register of Interests form.
1901/19	Defibrillator Cllrs to discuss and decide among quotes on defibrillators with post-purchase support and to decide on next steps in installation.
1901/20	Dog bins Cllr Goody to report on re-siting bin from Oak Lane to Church Lane.
1901/21	Tree works Cllr Rogers to report on work to manage the tree next to statue of Jonas Webb.
1901/22	Welcome to Babraham leaflet Update from Cllr Attwood and Clerk.
1901/23	Babraham Bulletin Cllr Attwood to report on Bulletin
1901/24	Remembrance Day events Cllr Laurie to thank Cllr Goody for supporting the Remembrance Day service at the Memorial and to report on evening event.
	TO CONSIDER OTHER MATTERS
	FINANCE
1901/25	Receipts Interest - £61.17 Credit - £218.84

1901/26	<p>Payments Payments to be circulated at meeting. Service charge on current account, £18.00 Manual credit handling charge, £0.30</p>						
1901/27	<p>Balances and Bank Reconciliation at 31 December 2018 Balances held</p> <table border="1" data-bbox="416 443 1190 555"> <tr> <td data-bbox="416 443 995 479">Unity Current A/C balance</td> <td data-bbox="995 443 1190 479">£20,380.01</td> </tr> <tr> <td data-bbox="416 479 995 515">Unity Savings A/C balance</td> <td data-bbox="995 479 1190 515">£60,877.01</td> </tr> <tr> <td data-bbox="416 515 995 551">Total</td> <td data-bbox="995 515 1190 551">£81,257.02</td> </tr> </table>	Unity Current A/C balance	£20,380.01	Unity Savings A/C balance	£60,877.01	Total	£81,257.02
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1901/28	<p>Internal auditor report Stuart Pollard at Auditing Solutions Ltd had suggested he review our cashbook and accounting using the new system. Clerk will send required information to ASL and will report on response.</p>						
1901/29	<p>VAT Report Clerk and Cllr Laurie to report on VAT position and actions to reclaim.</p> <p>PLANNING</p>						
1901/30	<p>Planning Applications (as of 31 December 2018) None received as of this date.</p>						
1901/32	<p>Planning decisions (as of 31 December 2018) None received as of this date.</p>						
1901/33	<p>Genome Campus Cllrs are reminded of deadline for comment on Wellcome Genome Campus development by Monday 4 February 2019.</p>						
1901/34	<p>Correspondence</p> <p>Items to report and inclusion in the next meeting</p> <p>Date of next meeting: 14 February 2019 at 7:30pm</p> <p>PART II – CONFIDENTIAL INFORMATION</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Don Powell</i>, 6 January 2019 Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>						