

# Babraham Parish Council:

## To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **8 November 2018** at **7.30pm** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

**Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.**

**Members: 5    Quorum: 3**

	<b>PART I – NON-CONFIDENTIAL INFORMATION</b>
<b>1811/01</b>	<b>TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE</b>
<b>1811/02</b>	<b>TO RECEIVE MEMBERS’ DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA</b> Members are reminded to declare any pecuniary or other interest in any item on this agenda at this point or at any point during the meeting.
<b>1811/03</b>	<b>TO SIGN AND APPROVE MINUTES OF MEETING DATED 11 October 2018</b> Copy circulated via email for information.
<b>1811/04</b>	<b>EXCLUSION OF THE PUBLIC</b> To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
<b>1811/05</b>	<b>PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED</b>
<b>1811/06</b>	<b>REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR P McDonald</b>
<b>1811/07</b>	<b>REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford</b>
<b>1811/08</b>	<b>REPORT FROM Babraham Research Campus (BRC) representative</b>  <b><u>TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES</u></b>
<b>1811/09</b>	<b>Clerk’s Report</b> Clerk to report on Wellcome Campus Presentation, Saturday 20 October.
<b>1811/10</b>	<b>H1 Planning and Developments</b> Report on Parish Council response to S/3729/18/FL (H/1:b Application). Update on other activity and communications regarding H: 1/b and other local developments.
<b>1811/11</b>	<b>Request for specific projects that might mitigate consequences of H/1:b</b>

	To discuss proposals from James Fisher, SCDC Section 106 Officer, on mitigation of the impact of the development and request for specific projects.
<b>1811/12</b>	<b>2019/20 Precept</b> Cllrs to discuss and decide on actions from letter from SCDC accounts received 31 October on Precept for 2019/20.
<b>1811/13</b>	<b>2019/20 Budget</b> Cllrs to discuss and decide on proposed Budget circulated by email prior to the meeting.
<b>1811/14</b>	<b>Traffic and Transport</b> Cllr Laurie to report on response to outline PFI proposal sent to CCC Highways representative Anna Chylinska-Derkowska, Project Manager, Highway Project.
<b>1811/15</b>	<b>Neighbourhood Plan</b> Update from Cllr Attwood.
<b>1811/16</b>	<b>Leases with UKRI on Pocket Park and Sports Field</b> Cllr Laurie to update Cllrs on response from Dana Warboys at UKRI about Pocket Park and on discussions on Sports Field.
<b>1811/17</b>	<b>External Audit</b> Clerk to describe progress.
<b>1811/18</b>	<b>Register of Interests Form</b> Cllrs are reminded to complete the new Register of Interests form.
<b>1811/19</b>	<b>Defibrillator</b> Cllrs to discuss and decide among quotes on defibrillators with post-purchase support. Cllrs to decide on next steps in installation.
<b>1811/20</b>	<b>Scaffolding at Chalk Farm</b> Cllr Laurie to report on discussions with Highways Department on warning signs.
<b>1811/21</b>	<b>Dog bins</b> Cllr Goody to report on discussion with SCDC on re-siting bin from Oak Lane to Church Lane.
<b>1811/22</b>	<b>Tree works</b> Cllr Rogers to report on work to manage the tree next to statue of Jonas Webb.
<b>1811/23</b>	<b>Welcome to Babraham leaflet</b> Update from Cllr Attwood and Clerk.
<b>1811/24</b>	<b>Babraham Bulletin</b> Update from Cllr Attwood.
<b>1811/25</b>	<b>Remembrance Day events</b> Cllr Laurie to report on events conducted and planned for Remembrance Day.

1811/26	<p><b>Upgrade to Clerk laptop</b> To consider expenditure on storage to improve performance of Clerk laptop.</p> <p><b><u>TO CONSIDER OTHER MATTERS</u></b></p> <p><b><u>FINANCE</u></b></p>						
1811/27	<p><b>Receipts</b> No credits were received in this period.</p>						
1811/28	<p><b>Payments</b> Payments to be circulated at meeting. Payments received or advised as of 31 October 2018: Brookfield Contracting (12 October): £360 (£300.00 + £60.00 VAT); Clerk Basic Salary: £230.64 Clerk travel: £18.18 Cllr Laurie expenses; Clerk overtime.</p>						
1811/29	<p><b>Balances and Bank Reconciliation at 31 October 2018</b> Balances held</p> <table border="1" data-bbox="400 976 1174 1088"> <tr> <td>Unity Current A/C balance</td> <td>£21888.77</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£60597.30</td> </tr> <tr> <td>Total</td> <td>£82486.07</td> </tr> </table>	Unity Current A/C balance	£21888.77	Unity Savings A/C balance	£60597.30	Total	£82486.07
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1811/30	<p><b>VAT Report</b> Clerk and Cllr Laurie to report on VAT position and actions to reclaim.</p> <p><b><u>PLANNING</u></b></p>						
1811/31	<p><b>Planning Applications (as of 31 October 2018)</b> S/3482/18/LB. Installation of disabled access ramp, 8No paved hard-standings, pergola, replacement of existing fences and new perimeter fence with gated access from car park at The George Inn. Greene King. Comment by 6 November 2018</p>						
1811/32	<p>S/3481/18/FL. Installation of disabled access ramp, 8No paved hard-standings, pergola, replacement of existing fences and new perimeter fence with gated access from car park at The George Inn. Greene King. Comment by 6 November 2018.</p>						
1811/33	<p>S/4039/18/VC. Removal of condition 1 (agricultural occupancy) of planning consent S/0158/88/D for one dwelling at Worsted Cottage, London Road Old A11, Babraham (Parish of Balsham), Cambridge, CB22 3AX. Mr Michael Tucker. Comment by 15 November.</p>						
1811/34	<p>S/3776/18/DC. Discharge of Condition 3 (Precise Details) of Planning Permission S/3438/17/LB. 40, High Street, Babraham, Cambridge, Cambridgeshire, CB22 3AG. Ms Jo O'Shaughnessy. <b>Discharged; for information only.</b></p>						

<b>1811/35</b>	<b>Planning decisions (as of 31 October 2018)</b> None received by this date.
<b>1811/36</b>	<b><u>Correspondence</u></b>  <b>Items to report and inclusion in the next meeting</b>  <b>Date of next meeting:</b> 10 January 2019 at 7:30pm  <b>PART II – CONFIDENTIAL INFORMATION</b>  <b>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</b>  Signature: <i>Don Powell</i> , 1 November 2018 Don Powell, 68 Woodland Road, Sawston, CB22 3DU