

Babraham Parish Council: Minutes of meeting held 13th June 2024

Present:

Stuart Laurie: Chair

Denise Dear: Vice Chair

Jane Goody

Cllr Peter McDonald

Cllr Brian Milnes

Anne Charteris: Clerk

Members of the Public 1

	<p>Part I: Non-Confidential Information</p>
2406/01	<p>To receive and approve apologies for absence Chris Chapman</p>
2406/02	<p>To receive members' declaration of interest for items on this agenda None declared</p>
2406/03	<p>To sign and approve minutes of meeting dated 9th May 2024 The Minutes were approved by all and signed off.</p>
2406/04	<p>Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded</p>
2406/05	<p>To Co-Opt new Councillors- 2 Vacancies One application had been received from Robert Attwood. A vote was taken to co-opt him to the Parish Council, this was agreed by all. Rob was welcomed back on to the Parish Council</p>
2406/06	<p>To elect Council Representatives to outside bodies Neighbourhood Plan: Cllr Attwood Forest Garden: Cllr Dear Babraham School : Cllr Dear Village Hall: Cllr Laurie</p>
2406/07	<p>Report from South Cambridgeshire District Councillor P McDonald The report can be found in full on the website, but in brief:</p> <p><u>Bin lorry fires and battery disposal</u> There have already been seven fires in bin lorries so far this year as a result of residents incorrectly disposing of batteries in the black bin. These were caused by lithium-ion batteries, as used in mobile phones, vapes, laptops etc. When these batteries are crushed in the bin lorry they can explode, so it is very dangerous to throw them away in the black bin. Vape recycling has recently been introduced at Thriplow recycling centre. Larger batteries (e.g. from laptops or e-bikes) should also be taken to a recycling centre. Small household batteries (AA, AAA, C and D and button cells) can be put in a small plastic bag, tied shut and left on top of any of your wheelie bins (green, black, or blue) on collection day</p>

	<p><u>Planning department shortlisted for another award</u></p> <p>On the back of being shortlisted for the Planning Awards' 'Local authority planning team of the year', the Greater Cambridge Shared Planning has now been shortlisted for the Royal Town Planning Institute's 'Planning Authority of the Year – East of England'.</p> <p><u>Rail and ale trail</u></p> <p>A new initiative from the council and its partners to highlight our local village pubs was launched in May. The Rail & Ale Trail features pubs within walking distance of the stations at Foxton, Shepreth, Meldreth, Shelford and Whittlesford. It is being promoted by South Cambs, Greater Anglia, Great Northern, CAMRA, and the Meldreth, Shepreth & Foxton Community Rail Partnership, and is highlighted on the Visit South Cambs website.</p>
2406/08	<p>Report from Cambridgeshire County Councillors Brian Milnes and Maria King</p> <p>The report can be found in full on the website, but in brief: The supermarket voucher scheme operated in last weeks term holiday for all eligible families in Cambridgeshire. Cambridgeshire County Council is continuing to run the scheme in the May half term using the Household Support Fund from the Department for Work and Pensions, with additional funding provided by the council. Eligible families were automatically sent a £15 voucher via email or text on Saturday 25 May. Any children who become eligible up until the 31 May will also receive vouchers. The voucher can be used at a choice of supermarkets. All vouchers must be claimed by 3pm on Friday 5 July. The voucher scheme has been a huge success since it was introduced and appreciated keenly by families struggling in the current financial climate.</p> <p><u>Watercourse Mapping</u></p> <p>There is a new tool on the County site to see who is responsible for water courses. This is becoming more important with high rainfall scenarios. https://www.cambridgeshire.gov.uk/business/planning-and-development/flood-and-water/watercourse-management The watercourses are colour-coded depending on type/maintenance obligations and you can find out further information about each watercourse by clicking on them. The map includes the following details in Cambridgeshire:</p> <ul style="list-style-type: none"> • Ordinary Watercourses • Awarded Watercourses • Middle Level Commissioners (MLC) Adopted Watercourses • Main Rivers • Internal Drainage Board Boundaries <p>We know there will be some watercourses, particularly the smaller ones that aren't yet included on the map. Over time we plan to build on this, adding in additional information wherever we can. To this end, if there are watercourses within your local area that that meet the definition on the above webpage but aren't currently included in the map, please contact us and we can discuss if it would be possible to add them in.</p>
2406/09	<p>Report from Babraham Research Campus (BRC) representative</p> <p>Nothing to report from Chris Chapman. CllrLaurie had attended the recent open day held at the BRC, which was very interesting. It was noted that the flint wall near the bridge was being repaired. Plants were growing from the wall in places- will these damage the wall? The nettles at the kissing gates are getting high, these need weed killing.</p>

2406/10	<p>Public participation time – 15 minutes allowed No members of the Public present</p>
2406/11	<p>Village Hall- update Changes to the Bush and Bennett regulations have been submitted to the Solicitors, these will be forwarded to the Charity Commission to hopefully allow the building of the Village Hall- this is needed as the Bush and Bennett Charity only allows building to be used for educational purposes.</p>
2406/12	<p>Forest Garden Project. Update No report received. It has been discussed at previous meetings that information boards will be put up, however nothing has been done as yet. It would be appreciated if more notice was given when workdays to be held, as this would give more people the chance to attend them. When is the next steering group meeting to be held- Cllr Dear to find out. Cllr Attwood and Chris Morris have cut a path in the Forest Garden so that people can walk to the weir and along the river bank.</p>
2406/13	<p>Neighbourhood Plan- update Awaiting date of an informal meeting with the Neighbourhood Plan group, so that the Plan which is to be submitted can be shown to the PC before the submission is made. Richard Bandy to be contacted to arrange this session. The unspent amount left over from this years Neighbourhood Plan grant has been repaid as requested, this was £4865.38. The grant for the coming year will be applied for when available.</p>
2406/14	<p>General Village Matters and new items for discussion:</p> <ul style="list-style-type: none"> • Adding some interest to Pocket Park for children eg wooden Trim Trail Is there room for this in the Park, would it be too close to the river? Maybe a Nature trail could be set up eg putting items in trees for children to find? • It was suggested that a gate to be put in so that access could be made into the area behind the Forest Garden. Cllr Attwood to get quotes for cost of gate and installation. • Cycle path to Abington- footpath renovations This is now in a terrible state, Clerk to contact Highways to ask them about renovation and repairs. • Newsletter. Cllr Attwood said that he would start writing the Newsletters again- to be produced every quarter. • Turning right from the High St onto the A1307- Clerk has contacted Highways. • Archive storage- Clerk contacted Cambs Council, but they do not have the space. Cllr Laurie will go through the documents and see what can be disposed of now, and will see if he can arrange storage. It was asked how long docs could be kept: Minutes are kept forever, planning docs can be disposed of as they are all now digital. Clerk to find out how long emails should be kept. • Footpath outside no 39- Clerk has contacted Highways, it has been reported as a pothole and hopefully it appears that this may be repaired soon.

	<p>It was noted that a bolt was sticking out of one of the speed bumps- Clerk to report to Highways.</p> <ul style="list-style-type: none"> Moving to a gov.uk email/domain in line with NALC recommendations. <ol style="list-style-type: none"> The Council considered the proposal and RESOLVED to agree to change to a gov.uk domain name. The Council RESOLVED to agree to order the name Babraham-pc.gov.uk The Council RESOLVED to agree to appoint Cloud Next as the Domain Registrar The Council RESOLVED to agree to continue with the current website supplier 																					
	<p>FINANCE</p>																					
2406/15	<p>Receipts and Transfers (as of 5th June 2024) None</p>																					
2406/16	<p>Payments (as of 5th June 2024)</p> <table border="0"> <tr> <td>Clerk</td> <td>Salary/Tax/Expenses-</td> <td>£676.80</td> </tr> <tr> <td>Hugo Fox</td> <td>Website provider</td> <td>£35.99</td> </tr> <tr> <td>Brookfield</td> <td>Bins/grasscutting</td> <td>£396.00</td> </tr> <tr> <td>Ionos</td> <td>Email subs</td> <td>£22.80</td> </tr> <tr> <td>Auditing Solutions</td> <td>Audit</td> <td>£330.00</td> </tr> <tr> <td>Came and Co</td> <td>Insurance</td> <td>£1071.70</td> </tr> <tr> <td>HMRC</td> <td>Tax</td> <td>£263.69</td> </tr> </table> <p>A full list of payments was circulated and reviewed at the meeting, all approved and signed off.</p>	Clerk	Salary/Tax/Expenses-	£676.80	Hugo Fox	Website provider	£35.99	Brookfield	Bins/grasscutting	£396.00	Ionos	Email subs	£22.80	Auditing Solutions	Audit	£330.00	Came and Co	Insurance	£1071.70	HMRC	Tax	£263.69
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2406/17	<p>Balances and Bank Reconciliation at 5th June 2024</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£10,017.44</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£143,526.85</td> </tr> <tr> <td>Cambridge Building Society</td> <td>£81,900.13</td> </tr> <tr> <td>TOTAL</td> <td>£235,444.42</td> </tr> <tr> <td>Above total includes Reserves:</td> <td></td> </tr> <tr> <td>Sec 106/ Village Hall</td> <td>£147,094.79</td> </tr> <tr> <td>Public Art</td> <td>£ 18,207.55</td> </tr> <tr> <td>Playground</td> <td>£25,000.00</td> </tr> <tr> <td>Forest Garden</td> <td>£1778.00</td> </tr> <tr> <td>Total Reserved</td> <td>£192,080.34</td> </tr> </table>	Unity Current A/C balance	£10,017.44	Unity Savings A/C balance	£143,526.85	Cambridge Building Society	£81,900.13	TOTAL	£235,444.42	Above total includes Reserves:		Sec 106/ Village Hall	£147,094.79	Public Art	£ 18,207.55	Playground	£25,000.00	Forest Garden	£1778.00	Total Reserved	£192,080.34	
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2406/18	<p>Applications received: Proposal: Erection of 3 No. new cycle stores at 3 No. locations within the campus. Two replacing existing smaller shelters. Site address: Babraham Research Campus High Street Babraham Reference: 24/01644/FUL Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/01644/FUL</p>																					
2406/19	<p>Planning decisions: none</p>																					

2406/20	Correspondence.
2406/21	Items for inclusion in the next meeting Date of next meetings: Thursday 11 th July 2024 at 7.30pm
2406/22	Part II: Confidential Information Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting. Signature: <i>Anne Charteris</i> 17th June 2024 10 Duxford Road, Hinxton, Saffron Walden, Essex, CB10 1RB 01799 531827