

Babraham Parish Council: Agenda 11th September 2025

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council to be held on **Thursday 11th September 2025 at 19:30 at Babraham School** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and any supporting documents circulated via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 4 Vacancy:1 Quorum: 3

	Part I: Non-Confidential Information
2509/01	To receive and approve apologies for absence
2509/02	To receive members' declaration of interest for items on this agenda
2509/03	To sign and approve minutes of meeting dated 10th July 2025
2509/04	Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded
2509/05	Report from South Cambridgeshire District Councillor P McDonald
2509/06	Report from Cambridgeshire County Councillors Peter Fane
2509/07	Report from Babraham Research Campus (BRC) representative
2509/08	Public participation time – 15 minutes allowed
2509/09	CSET- update
2509/10	Village Hall-invitation to tender advertised and 5 companies chosen to submit quotes.
2509/11	Forest Garden Project. Update
2509/12	Neighbourhood Plan- update
2509/13	Updates from last meeting. Highways problems <ul style="list-style-type: none"> • Speed bumps problems
2509/14	General Village Matters and new items for discussion: <ul style="list-style-type: none"> • EV Charging points in the village • Benches installed along cycle path within the campus • Forest Garden Terms of reference • Local Highway Initiative- discuss possible project to apply for • Dog Poo bin to be installed on Abington footpath, purchased by BRC • Pest/vermin problems at The George

	FINANCE																																			
2509/15	Receipts and Transfers (as of 5th Sept 2025) Sec 106 for bus stop maintenance £7059.98																																			
2509/16	Payments (as of 5th Sept 2025) A full list of payments will be circulated and reviewed at the meeting. <table><tr><td>Clerk</td><td>Salary/Tax/Expenses-</td><td>confidential</td></tr><tr><td>Hugo Fox</td><td>Website provider</td><td>£71.98</td></tr><tr><td>Unity Trust bank</td><td>Bank charges</td><td>£14.25</td></tr><tr><td>Yorks Tax Bureau</td><td>Payroll</td><td>£180.00</td></tr><tr><td>S Laurie</td><td>Church Breakfast expenses</td><td>£74.17</td></tr><tr><td>CGM</td><td>Grass cutting and bins</td><td>£640.00</td></tr><tr><td></td><td>Construction Environmental</td><td></td></tr><tr><td>Samsara Ecology</td><td>Management Plan</td><td>£876.00</td></tr><tr><td>PKF Littlejohn</td><td>External Auditor</td><td>£504.00</td></tr><tr><td>Cambs County Council</td><td>Planning application</td><td>£383.00</td></tr><tr><td>KWA</td><td>Architects</td><td>£528.00</td></tr></table>			Clerk	Salary/Tax/Expenses-	confidential	Hugo Fox	Website provider	£71.98	Unity Trust bank	Bank charges	£14.25	Yorks Tax Bureau	Payroll	£180.00	S Laurie	Church Breakfast expenses	£74.17	CGM	Grass cutting and bins	£640.00		Construction Environmental		Samsara Ecology	Management Plan	£876.00	PKF Littlejohn	External Auditor	£504.00	Cambs County Council	Planning application	£383.00	KWA	Architects	£528.00
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2509/17	Balances and Bank Reconciliation at 5th Sept 2025 <table><tr><td>Unity Current A/C balance</td><td>£11,517.02</td></tr><tr><td>Unity Savings A/C balance</td><td>£236,510.70</td></tr><tr><td>Cambridge Building Society</td><td>£84,235.62</td></tr><tr><td>TOTAL</td><td>£332,263.34</td></tr><tr><td>Above total includes Reserves:</td><td></td></tr><tr><td>Sec 106/ Village Hall</td><td>£219,730.95</td></tr><tr><td>Public Art</td><td>£ 36,933.97</td></tr><tr><td>Playground</td><td>£25,000.00</td></tr><tr><td>Forest Garden</td><td>£735.11</td></tr><tr><td>Total Reserved</td><td>£285399.08</td></tr><tr><td>Total remaining for PC</td><td>£46,864.26</td></tr></table> External Auditor has approved the Audit for 2024/2025 PLANNING			Unity Current A/C balance	£11,517.02	Unity Savings A/C balance	£236,510.70	Cambridge Building Society	£84,235.62	TOTAL	£332,263.34	Above total includes Reserves:		Sec 106/ Village Hall	£219,730.95	Public Art	£ 36,933.97	Playground	£25,000.00	Forest Garden	£735.11	Total Reserved	£285399.08	Total remaining for PC	£46,864.26											
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2509/18	Applications received: Local Planning Authority: South Cambridgeshire District Council Proposal: T2 YEW x 7ms high adjacent to Babraham Lodge, High Street, Babraham - reduce lateral branches presently 6ms long growing towards Babraham Lodge by 1.5ms to leave at approximately 4.5 ms long to rebalance crown and raise canopy over entrance road into Institute, Site address: Street Record The Close Babraham Reference: 25/0828/TTCA Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/0828/TTCA																																			

	<p>Local Planning Authority: South Cambridgeshire District Council</p> <p>Proposal: Replacement windows.</p> <p>Site address: 42 High Street Babraham Cambridgeshire</p> <p>Reference: 25/03410/HFUL</p> <p>Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/03410/HFUL</p>
2509/19	Planning decisions: none
2509/20	Correspondence.
2509/21	<p>Items for inclusion in the next meeting</p> <p>Date of next meetings at 7.30pm : 9th October 2025 13th November 2025</p>
2509/23	<p>Part II: Confidential Information</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Anne Charteris</i> 5th Sept 2025 10 Duxford Road, Hinxton, Saffron Walden, Essex, CB10 1RB 01799 531827</p>