

## Babraham Parish Council: Agenda 9<sup>th</sup> April 2026

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council to be held on **Thursday 9<sup>th</sup> April at 19:30 at Babraham School** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and any supporting documents circulated via email prior to the meeting.

**Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.**

**Members: 5 Vacancy: 0 Quorum: 3**

	<b>Part I: Non-Confidential Information</b>
<b>2604/01</b>	<b>To receive and approve apologies for absence</b>
<b>2604/02</b>	<b>To receive members' declaration of interest for items on this agenda</b>
<b>2604/03</b>	<b>To sign and approve minutes of meeting dated 12<sup>th</sup> March 2026</b>
<b>2604/04</b>	<b>Exclusion of the public</b> To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded
<b>2604/05</b>	<b>Report from South Cambridgeshire District Councillor P McDonald</b>
<b>2604/06</b>	<b>Report from Cambridgeshire County Councillors</b>
<b>2604/07</b>	<b>Report from Babraham Research Campus (BRC) representative</b>
<b>2604/08</b>	<b>Public participation time – 15 minutes allowed</b>
<b>2604/09</b>	<b>Close Pass Campaign : Would BPC like to sign up for this?</b> The campaign will be to raise awareness of Highway Code Rule 163, which states that drivers should leave at least 1.5 metres when overtaking cyclists at speeds of up to 30mph. This includes bus advertising, fleet branding, VMS signage, a promotional video, social media activity, temporary road signs, PR and a website media toolkit. If you have any location suggestions for temporary road signage, I'd be grateful to receive them. These would ideally be in locations with a 30mph speed limit, high cycle usage and a higher risk of close passes. It will also promote the broader 2022 Highway Code changes relating to safe overtaking of pedestrians, motorcyclists, horses and horse-drawn carriages
<b>2604/10</b>	<b>CSET- update</b>
<b>2604/11</b>	<b>Village Hall – update</b> Need to discuss the running of the new village Hall, ownership, bookings, VAT etc.
<b>2604/12</b>	<b>Forest Garden Project update</b>

<b>2604/13</b>	<b>Neighbourhood Plan- update</b>																						
<b>2604/14</b>	<b>Updates from last meeting.</b> <ul style="list-style-type: none"> <li>• Grange Farm development</li> <li>• EV charging points</li> </ul>																						
<b>2604/15</b>	<b>General Village Matters and new items for discussion:</b> <ul style="list-style-type: none"> <li>• Prepare for the Annual Parish Meeting 14<sup>th</sup> May at 7.30pm</li> <li>• Arrange a date for a village breakfast/barbeque at the Church</li> </ul> <p style="text-align: center;"><b>FINANCE</b></p>																						
<b>2604/16</b>	<b>Receipts and Transfers (as of 5th April 2026))</b> <b>Interest £2425.17</b>																						
<b>2604/17</b>	<b>Payments (as of 5<sup>th</sup> April 2026)</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Clerk</td> <td style="width: 40%;">Salary/Tax/Expenses-</td> <td style="width: 30%; text-align: right;"><b>confidential</b></td> </tr> <tr> <td>Hugo Fox</td> <td>Website provider</td> <td style="text-align: right;"><b>£35.99</b></td> </tr> <tr> <td>Unity Trust bank</td> <td>Bank charges</td> <td style="text-align: right;"><b>£8.35</b></td> </tr> <tr> <td>Chris Morris</td> <td>Bins/Grass</td> <td style="text-align: right;"><b>£470.00</b></td> </tr> <tr> <td>CAPALC</td> <td>Subscription</td> <td style="text-align: right;"><b>£213.05</b></td> </tr> <tr> <td>Starboard Scribe</td> <td>Accounting software subs</td> <td style="text-align: right;"><b>£426.14</b></td> </tr> <tr> <td>Ionos</td> <td>Domain name subs</td> <td style="text-align: right;"><b>£21.60</b></td> </tr> </table> <p><b>A full list of payments will be circulated and reviewed at the meeting</b></p>	Clerk	Salary/Tax/Expenses-	<b>confidential</b>	Hugo Fox	Website provider	<b>£35.99</b>	Unity Trust bank	Bank charges	<b>£8.35</b>	Chris Morris	Bins/Grass	<b>£470.00</b>	CAPALC	Subscription	<b>£213.05</b>	Starboard Scribe	Accounting software subs	<b>£426.14</b>	Ionos	Domain name subs	<b>£21.60</b>	
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<b>2604/18</b>	<b>Balances and Bank Reconciliation at 5<sup>th</sup> April 2026</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Unity Current A/C balance</td> <td style="width: 40%; text-align: right;">£1583.71</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td style="text-align: right;">£466,732.42</td> </tr> <tr> <td>Cambridge Building Society</td> <td style="text-align: right;">£85,878.44</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>£554,194.57</b></td> </tr> <tr> <td colspan="2"><b>Above total includes Reserves:</b></td> </tr> <tr> <td>  <b>Sec 106/ Village Hall</b></td> <td style="text-align: right;">£424,737.07</td> </tr> <tr> <td>  <b>Public Art</b></td> <td style="text-align: right;">£ 56,933.97</td> </tr> <tr> <td>  <b>Playground</b></td> <td style="text-align: right;">£25,000.00</td> </tr> <tr> <td>  <b>Forest Garden</b></td> <td style="text-align: right;">£735.11</td> </tr> <tr> <td>  <b>Total Reserved</b></td> <td style="text-align: right;"><b>£507,406.15</b></td> </tr> <tr> <td>  <b>Total remaining for PC</b></td> <td style="text-align: right;"><b>£46,788.42</b></td> </tr> </table> <p><b>PLANNING</b></p>	Unity Current A/C balance	£1583.71	Unity Savings A/C balance	£466,732.42	Cambridge Building Society	£85,878.44	<b>TOTAL</b>	<b>£554,194.57</b>	<b>Above total includes Reserves:</b>		<b>Sec 106/ Village Hall</b>	£424,737.07	<b>Public Art</b>	£ 56,933.97	<b>Playground</b>	£25,000.00	<b>Forest Garden</b>	£735.11	<b>Total Reserved</b>	<b>£507,406.15</b>	<b>Total remaining for PC</b>	<b>£46,788.42</b>
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<b>2604/19</b>	<b>Planning Applications: none</b>																						
<b>2604/20</b>	<b>Planning decisions: none</b>																						
<b>2604/21</b>	<b>Correspondence.</b>																						
<b>2604/22</b>	<b>Items for inclusion in the next meeting</b>																						

<b>2604/23</b>	<b>Date of next meetings :</b> Thursday May 14 <sup>th</sup> 6.30pm Annual Meeting of the Parish Council followed by Annual Parish Meeting at 7.30pm
<b>2604/24</b>	<b>Part II: Confidential Information</b> Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.  Signature: <i>Anne Charteris</i> <b>5<sup>th</sup> April 2026</b> 10 Duxford Road, Hinxton, Saffron Walden, Essex, CB10 1RB 01799 531827 or Mobile 07890512309